



MIDWESTERN UNIVERSITY

Institutional Biosafety Committee

555 31st Street

Downers Grove IL 60515

Phone: 630/969-4400

Meeting Minutes

Date: February 21, 2023

Time: 2:00 PM – 2:51 PM Central / 12:00 PM – 12:51 PM Pacific

Location: Remote via Microsoft Teams

Members Present: Stephen Libby (IBC Chair), Richard Laddaga (Biosafety Officer, Downers Grove), Karolina Klosowska, Kathleen Kennedy, Jason Struthers, Allen Helm, and Luigi Strizzi.

Guests Present: Laura Hempel, Samantha Day, Jeff Norris, Agnes Pascual

Staff Present: Nicholas Cronk

Members Excused: Brian Wellensiek (Biosafety Officer, Glendale), Marilyn Lamm, and Leon Igras.

Commonly Used Abbreviations

IBC: Institutional Biosafety Committee

BSO: Biological Safety Officer

BSL: Biosafety Level

PI: Principal Investigator

IACUC: Institutional Animal Care and Use Committee

NIH: National Institutes of Health

SOP: Standard Operating Procedure

1. **Call to Order:** The Institutional Biosafety Committee (IBC) Chair called the meeting to order at 2:00 PM CST / 12:00 PM PST. A quorum was present.
2. **Member Conflicts:** The IBC Chair reminded attendees that any notes that they retain are subject to public disclosure. A statement was also made about conflict of interest and voting on research proposals as described in the IBC Charter. This includes sharing a grant or a familial relationship.
3. **Review of Previous Minutes:** November 15, 2022 IBC Meeting Minutes. The committee voted 5 yes; 0 no; 2 abstained to approve the previous meeting's minutes.
4. **Old Business:** None.
5. **Informational:** The IBC was informed that 3-year membership appointments would be expiring in July of 2023. The IBC members present at the meeting expressed interest in maintaining their appointments for another term.
6. **New Business:** None.
7. **IBC rsNA Applications:**

Glendale, AZ Campus

- Dr. Samantha Day, MWU File #AZ-27, “Genetic & epigenetic changes associated with type 2 diabetes among a longitudinally studied cohort of American Indians.”
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All the required trainings have been completed.
 - The IBC Chair made a motion to approve the IBC rsNA Application pending inspection of the lab space and approval of the Biosafety Committee SOP.
 - The Committee voted unanimously to approve the IBC rsNA Application from Dr. Day pending the items above.
 -
- Dr. Jeffrey Norris, MWU File #AZ-04, “Norris Laboratory r/sNA procedures.”
 - Renewal Application and combination of #AZ-04 and #AZ-05.
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All the required trainings have been completed.
 - The IBC Chair made a motion to approve the IBC rsNA Application pending inspection of the lab space.
 - The Committee voted unanimously to approve the IBC rsNA Application from Dr. Norris pending the item above.

8. **IBC rsNA Change Forms:**

Glendale, AZ Campus

- Dr. Elizabeth Hull, MWU File #AZ-07, “Roles of chromatin remodeling complexes & p53 in epigenetic regulation in cancer cell lines.”
 - Change #1.
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All the required trainings have been completed.
 - The IBC Chair made a motion to approve the IBC rsNA Change Form pending inspection of the lab space.
 - The Committee voted unanimously to approve the IBC rsNA Change Form from Dr. Hull pending the item above.