



# MIDWESTERN UNIVERSITY

## Institutional Biosafety Committee

555 31<sup>st</sup> Street

Downers Grove Il 60515

Phone: 630/969-4400

### Meeting Minutes

**Date:** February 16, 2021

**Time:** 2:00 PM – 2:49 PM Central / 12:00 PM – 12:49 PM Pacific

**Location:** Remote via Microsoft Teams

**Members Present:** Stephen Libby (IBC Chair), Sepideh Sefidvash-Hockley (Biosafety Officer, Glendale), Richard Laddaga (Biosafety Officer, Downers Grove), Karolina Klosowska, Luigi Strizzi, Jason Struthers, Marilyn Lamm, and Kathleen Kennedy

**Guests Present:** Dr. Kimberly Bussey and Jason Keaton

**Staff Present:** Nicholas Cronk

**Members Excused:** Brian Wellensiek, Allen Helm, and Leon Igras

#### Commonly Used Abbreviations

**IBC:** Institutional Biosafety Committee

**BSO:** Biological Safety Officer

**BSL:** Biosafety Level

**PI:** Principal Investigator

**IACUC:** Institutional Animal Care and Use Committee

**NIH:** National Institutes of Health

**SOP:** Standard Operating Procedure

1. **Call to Order:** The Institutional Biosafety Committee (IBC) Chair called the meeting to order at 2:00 PM CST / 12:00 PM PST. A quorum was present.
2. **Member Conflicts:** The IBC Chair reminded attendees that any notes that they retain are subject to public disclosure. A statement was also made about conflict of interest and voting on research proposals as described in the IBC Charter. This includes sharing a grant or a familial relationship. No conflicts were noted.
3. **Review of Previous Minutes:** December 9, 2020 IBC Meeting Minutes. The committee voted 8 yes; 0 no; 0 abstained to approve the previous meeting's minutes.
4. **Old Business:** None
5. **New Business:** None.
6. **IBC rsNA Applications:**

**Glendale, AZ Campus**

- Dr. Kimberly Bussey, MWU File #AZ-09, “Fluorescent in situ hybridization detection of t(4;8)(p16.23;p23) in fixed human cancer cell lines and fixed human tumor samples.”
  - The IBC Chair presented the review.
  - The Primary Reviewer Form was shown.
  - All of the required trainings have been completed.
  - The IBC Chair made a motion to approve the IBC rsNA Application.
  - The Committee voted unanimously to approve the IBC rsNA Application from Dr. Bussey.
- Dr. Kimberly Bussey, MWU File #AZ-10, “Normal control for in vitro studies of cancer.”
  - The IBC Chair presented the review.
  - The Primary Reviewer Form was shown.
  - All of the required trainings have been completed.
  - The IBC Chair made a motion to approve the IBC rsNA Application.
  - The Committee voted unanimously to approve the IBC rsNA Application from Dr. Bussey.

7. **IBC rsNA Change Forms:**

**Glendale, AZ Campus**

- Dr. Jeremy Ellermeier, #MWU-017, “Effect of peptidoglycan targeting antibiotics on  $\Delta$ tatABC in *Salmonella Typhimurium*.”
  - The IBC Chair presented the review.
  - The Primary Reviewer Form was shown.
  - All of the required trainings have been completed.

- The IBC Chair made a motion to approve the IBC rsNA Application.
- The Committee voted unanimously to approve the IBC rsNA Change Form from Dr. Ellermeier.