



Institutional Biosafety Committee

555 31st Street
Downers Grove IL 60515
Phone: 630/969-4400

Meeting Minutes

Date: July 28, 2020

Time: 1:00 PM – 2:30 PM Central / 11:00 AM – 12:30 PM Mountain

Location: Remote via Microsoft Teams

Members Present: Stephen Libby (IBC Chair), Richard Laddaga (Biosafety Officer, Downers Grove), Sepideh Sefidvash-Hockley (Biosafety Officer, Glendale), Karolina Klosowska, Luigi Strizzi, Brian Wellensiek, Jason Struthers, Marilyn Lamm, Leon Igras

Guests Present: Christopher Jenkins, West Weiss, Sabena Blakeney

Staff Present: James Woods, Nicholas Cronk

Members Excused: Allen Helm, Kathleen Kennedy

Commonly Used Abbreviations

IBC: Institutional Biosafety Committee

BSO: Biological Safety Officer

BUA: Biological Use Authorization

BSL: Biosafety Level

PI: Principal Investigator

IACUC: Institutional Animal Care and Use Committee

NIH: National Institutes of Health

SOP: Standard Operating Procedure

1. **Call to Order:** The Institutional Biosafety Committee (IBC) Chair called the meeting to order at 1:00 PM CST / 11:00 AM PST. A quorum was present.
2. **Member Conflicts:** The IBC Chair reminded attendees that any notes that they retain are subject to public disclosure. A statement was also made about conflict of interest and voting on research proposals as described in the IBC Charter. This includes sharing a grant or a familial relationship. No conflicts were noted.
3. **Review of Previous Minutes:** None.
4. **Old Business:** None.
5. **New Business:**
 - Membership introductions.
 - Each member of the IBC introduced themselves and gave an overview of their professional experience.
 - Overview of MWU IBC Charter.
 - No comments or questions.
6. **IBC rsNA Applications:**

Glendale, AZ Campus

- Dr. Elizabeth Hull, MWU File #AZ-20-01, “Viral Infection and Acrochordon Development”
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All of the required trainings have been completed.
 - The IBC Chair made a motion to approve the IBC rsNA Application.
 - The Committee voted unanimously to approve the IBC rsNA Application from Dr. Hull.
- Dr. Nancy Bae, MWU File #AZ-20-02, “Molecular functions of the telomere protective protein TERF2IP (RAP1)”
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All of the required trainings have not been completed.
 - The IBC Chair made a motion to approve the IBC rsNA Application pending response to biocontainment concerns, statement regarding contact time for bleach, description of PPE used, and completion of appropriate training..
 - The Committee voted unanimously to approve the IBC rsNA Application from Dr. Bae pending the items above.
- Dr. Mark Swanson, MWU File #AZ-20-03, “Molecular functions of the telomere protective protein TERF2IP (RAP1)”
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All of the required trainings have been completed.
 - The IBC Chair made a motion to approve the IBC rsNA Application.

- The Committee voted unanimously to approve the IBC rsNA Application from Dr. Swanson.
- Dr. Jeffrey Norris, MWU File #AZ-20-04, “PCR genotyping of NSCLC mice (C57Bl/6N - LA2)”
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All of the required trainings have been completed.
 - The IBC Chair made a motion to approve the IBC rsNA Application.
 - The Committee voted unanimously to approve the IBC rsNA Application from Dr. Norris.
- Dr. Jeffrey Norris, MWU File #AZ-20-05, “qPCR of CCK receptors from NSCLC cell line cDNA libraries”
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All of the required trainings have been completed.
 - The IBC Chair made a motion to approve the IBC rsNA Application.
 - The Committee voted unanimously to approve the IBC rsNA Application from Dr. Norris.
- Dr. Dhritiman Samanta, MWU File #AZ-20-06, “Elucidating the molecular mechanisms of Coxiella burnetii regulation of host endosomal maturation”
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All of the required trainings have been completed.
 - The IBC Chair made a motion to approve the IBC rsNA Application pending removal of “non-pathogenic” statement, review of SOP for confocal microscopy room, assurance genetic manipulation will not occur prior to a Change Form being submitted, and changing name of agent throughout application.
 - The Committee voted unanimously to approve the IBC rsNA Application from Dr. Norris pending the items above.
- Dr. Elizabeth Hull, MWU File #AZ-20-07, “Roles of chromatin remodeling complexes & p53 in epigenetic regulation in cancer cell lines”
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All of the required trainings have been completed.
 - The IBC Chair made a motion to approve the IBC rsNA Application.
 - The Committee voted unanimously to approve the IBC rsNA Application from Dr. Hull.

Downers Grove, IL Campus

- Dr. Michael Ebeid, MWU File #IL-20-01, “Development and Regeneration of mammalian cochlea”
 - The IBC Chair presented the review.
 - The Primary Reviewer Form was shown.
 - All of the required trainings have been completed.

- The IBC Chair made a motion to approve the IBC rsNA Application pending Section III-E should being checked, laboratory listed at BSL-1, declaration of total volumes that will be used with cells and morpholinos, listing the personnel on the project, and completion of applicable Biosafety Committee forms.
- The Committee voted unanimously to approve the IBC rsNA Application from Dr. Ebeid pending the items above.