



Designation of Optional Practical Training (OPT) Employer

This form is not required at the time of initial OPT request but must be submitted prior to beginning OPT employment.

Students are required to provide up-to-date information about their OPT employer to Midwestern University before beginning employment. Students must also promptly inform Midwestern University of any changes to employment.

Student Information (name must exactly match your passport)			
Family (Last) Name	Given (First) Name	Middle Name	Student ID Number
Explain how employment is related to your course of study:			

Dates of Employment	
Start Date	End Date (<i>must not extend beyond approved OPT period</i>)

OPT Employment Information				
Employment Information	Student OPT Job Title	Employer Address	Company/Organization Legal Name (or "Self Employed")	
	Company/Organization EIN (Employer ID Number)		Address Line 1	
	Supervisor Name		Address Line 2	
	Supervisor Phone		City	
Supervisor Email	State	ZIP Code	USA	

Certification of Designation		
<p>I certify the information provided on this form is correct and complete.</p> <p>I understand I am responsible for promptly notifying Midwestern University of any changes to my employment or my address of residence.</p>		
Name of Student	Signature	Date

Submit this form again for any future changes of employment during this OPT period.
Address changes must be submitted at <https://online.midwestern.edu>.

Scan the completed form to the campus you attend:

Downers Grove Campus:
ilinternational@midwestern.edu

Glendale Campus:
azinternational@midwestern.edu

Retain original signed form for your records.