

3-16-20

Dear Faculty and Staff,

This morning the Subcommittee of the Emergency Response Team met to review the status of our campus community and all programs. The following is an update:

- I am most grateful to the faculty and staff for working all weekend to prepare online classes and to modify our teaching and clinic schedules. I was very impressed by the amount of collaboration and team work that went into the planning. It was not an easy task but everyone worked all weekend to make it possible. It highlights the dedication everyone has to helping our students continue their education.
- The University Libraries will remain open but we will limit the number of students sitting together and impose “social distancing” guidelines as to keep greater distance between students and our staff.
- The Admissions Departments will continue with all recruitment efforts, but move to a virtual interview process. As their plans become finalized, all colleges and programs will be informed of how it will impact candidates and interviews.
- In following the Centers for Disease Control and Prevention, all special events, such as Bridging Ceremonies, Student Award Events, Open Houses, Easter Fest and the Kenneth A. Suarez Research Days will be cancelled. Academic and education sessions are exempt from the special events but must be limited to no more than 50 people until May 11, 2020.
- At this time all graduation events follow the imposed eight week guideline implemented by the CDC and they are not being cancelled. However, as this fluid situation evolves, we need to keep this as an ongoing discussion item.
- Some of the campus facilities will be closing earlier in the evenings to allow for additional deep cleaning. Information will be forthcoming from facilities as these areas are identified.
- International and domestic travel is being discouraged at this time. Unless there is a trip that is imperative for you to make, please cancel all travel for the next two week period.
- Our cafeterias remain open and prepackaged items will be available. We will be selling hot meals on paper products that are 100% disposable. We will remove salad bars but have prepackaged salads available.
- All faculty, staff and students entering any of our Clinics must be asked health questions and have a temperature check prior to entering the buildings. Patients will continue to be carefully screened prior to any emergency or critical care administered.
- The Midwestern University Website will continue to post updates.

- Human Resources and Information Technology will continue to provide advice, education and assistance to any member of the community. Please reach out to these teams for advice.
- Finally, please remember all policies, procedures remain active as we move to online education. All of our antidiscrimination policies are considered very important and must be adhered to by everyone on campus.

As more information is discussed and new actions are planned, I will keep you informed. Thank you again for your commitment to Midwestern University and our students. May we all represent the best of the health care community.

Dr. G.